

## DEPARTMENT OF MICROBIOLOGY UNIVERSITY COLLEGE OF MEDICAL SCIENCES (UNIVERSITY OF DELHI)

& G.T.B. Hospital, Dilshad Garden, Delhi-110095

Applications are invited for the post of Laboratory Technician, Infection Control Nurse & Data Manager under "Department of Microbiology" on purely contractual basis at UCMS & GTB Hospital, Delhi for the period of one year.

Last date of submission of application via email (amrucms@gmail.com) is 6/12/2015, 04:00 PM or three weeks from the date of publication of the advertisement, On the College and DU website whichever is later. Kindly send completely filled scanned copy of application form along with relevant documents in single pdf format to the email on amrucms@gmail.com.

Refer to detailed instructions regarding vacancies are available on the College website under "Careers" i.e. <a href="www.ucms.ac.in">www.ucms.ac.in</a>.

| Name of the post           | No. of post | Consolidated<br>Salary (in INR) | Upper age limit (in years) |
|----------------------------|-------------|---------------------------------|----------------------------|
| Lab Technician             | 01          | 25,000/- per month              | 40                         |
| Infection Control<br>Nurse | 01          | 25,000/- per month              | 40                         |
| Data Manager               | 01          | 20,000 per month                | 40                         |

For any queries, please contact to us via e-mail i.e. amrucms@gmail.com.

**Principal Investigator** 

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## University College of Medical Science (University of Delhi) & Guru Teg Bahadur Hospital, Delhi – 110095 Tel: 22582972-4, Extn 1405; Fax: 0091-11-22590495

### National Programme on AMR Containment

Applications are invited for the posts of Lab Technician, Data Manager and Infection Control Nurse on purely contractual basis in Department of Microbiology, University College of Medical Sciences and Guru TegBahadur Hospital under National Programme on AMR Containment.

### 1. POST:- LAB TECHNICIAN (1)

Number of Posts: 01 Eligibility Criteria:

Age limit: Not more than 40 years

**Essential Qualification:** 

- B.Sc. in MLT from recognized university with 1 year of experience OR
- 2. 10+2 in Science subjects with DMLT two years course from recognized University/ Institute with 3 years of experience.

Experiences must be in clinical lab preferably bacteriology lab.

#### Desirable qualification

- 1. M. Sc. Microbiology/ Life Sciences/ Biotech
- 2. Work experience in Microbiology laboratory.
- 3. Knowledge of computer applications

Salary: Rs. 25,000/- per month fixed.

**Duration:** Initial appointment will be for one year under the support from National Programme on AMR Containment.

# Roles and Responsibilities:

- 1.To support the AMR programme work in the Microbiology lab including sample collection, processing, testing, reporting and other related work.
- 2.To perform phenotypic characterization of bacterial isolates, antimicrobial susceptibility testing of isolates, MIC tests, AMR detection test and send them for further EQAS and molecular testing to the NCDC.
- 3. Perform regular internal quality control testing and its documentation
- 4.Indent for supplies to the Laboratory through Lab in charge and ensure sufficient stock of Lab consumables is available. 0

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- 5. To practice good lab practices including biosafety and appropriate biomedical waste disposal and support WHONET entry of data.
  - 6.Participate in the trainings and workshop conducted by NCDC
  - 7. Any other duties assigned by the HOD/AMR nodal officer.

### 2.POST:- DATA MANAGER (1)

Number of Posts: 01 Eligibility Criteria:

Age limit: Not more than 40 years

### **Essential Qualification:**

- 1. Graduate/ Diploma in Computer Applications from Govt. recognized institution.
- 2. Computer Proficiency including MS Office word/ excel/ power point, email, and internet.
- 3. Experience of minimum 1 year in Data management preferably in public health sector.

Desirable: Post graduate with Degree.

Salary: Rs. 20,000/- per month fixed.

Duration: Initial appointment will be for one year under the support from National Programme on AMR Containment.

#### Roles and Responsibilities:

- 1. Accurate entry of antimicrobial susceptibility data in WHONET software, weekly check of data completeness and sending quarterly report to the Centre.
- 2.Official correspondence, record keeping and documentation of relevant tests/information.
- 3. Preparation of presentations and slides as required.
- 4. Dissemination of data analysis reports and responding to specific requests concerning the database.
- 5. Any other duties assigned by the HOD/AMR nodal officer.

# 3.POST:- INFECTION CONTROL NURSE (1)

Number of Posts: 01 Eligibility Criteria:

Age limit: Not more than 40 years

### **Essential Qualification:**

1.BSc nursing from a Recognized Institution/University/Board

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2. At least 2 years' experience in nursing at a Govt./Private Hospital.

### Desirable qualification:

1. Trained in Infection prevention and control

Salary: Rs. 25,000/- per month fixed.

**Duration:** Initial appointment will be for one year under the support from National Programme on AMR Containment.

#### Roles and Responsibilities:

- 1. To develop SOPs for infection control and prevention based on National Guidelines.
- 2. To conduct surveillance of healthcare associated infections (HAIs) in ICUs.
- 3. To monitor infection prevention and control practices in the hospital.
- 4. To analyse HAI surveillance data, analyse trends and detect HAI outbreak in the hospital.
- 5. To support investigation of HAI outbreak in the hospital.
- 6. To highlight priorities for action in infection control management.
- 7. Any other duties required under the programme as assigned by the programme nodal officer.

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# General Instructions: -

- 1. Candidate has to mention name of position in the subject of e-mail i.e. "Application for the post of\_
- 2. Filled & scanned applications form along with self-attested supportive documents as per checklist (combined in a single PDF) have to be sent via e-mail to amrucms@gmail.com. All documents to be in chronological order (qualification and experience).
- 3. Candidates will be intimated about the interview/written test via e-mail or candidates may check our college website i.e. www.ucms.ac.in for any update related to the advertisement.
- 4. Age relaxation as per ICMR-DHR norms (Not exceeding 30 years. Relaxable upto 5 years for government servants SC/ST/OBC candidates in accordance with Department of Personnel and Training from time to time in this regard)
- 5. Incomplete application (not accompanied by relevant documents) or applications received after due date/time will be summarily rejected.
- 6. Submission of incorrect or false information shall disqualify the candidature at any stage of recruitment process.
- 7. The benefit of Provident Fund, Leave Travel Concession, Medical Claim, CCA etc. will not be available to the project employee.
- 8. The Competent Authority reserves the right to any amendment, cancellation and changes to this advertisement as a whole or in part without assigning any reason. and no correspondence will be made in this matter.
- 9. No TA/DA will be paid for attending the interview.
- 10. Cut-off date for age limit will be considered as on last date of submission of application form.
- 11. Since the posts are filled-up on purely temporary and contractual basis for a period One year the candidate will have no right to claim for any type of regular/permanent employment.
- 12. The contractual appointment can be terminated at any time by either side by giving 30 days' notice or salary in lieu thereof.
- 13. He/she may have to work in shifts/night duty's. Staff may have to go on field visits and travel outstation for any need under the project.
- 14. Canvassing in anyway will lead to disqualification for the candidature.
- 15. In case of any query, e-mail to amrucms@gmail.com.

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### APPLICATION FORMAT

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2. Name of the Applicant:

3. Father's/Husband's Name:

4. Date of Birth:

5. Age:

6. Sex: Male() Female()

7. Whether belongs to SC/ST/OBC category (for age relaxation):

8. Nationality:

9. Identity Proof (Adhaar Card/ Drivers License/Voter Id Card):

10. Marital status:

11. Permanent Address:

12. Address of Correspondence:

13. Email Address:

14. Contact No.:

15. Detail of qualifications (in Chronological Order):

| S. No. | Qualification  | Name of<br>Board/University | Year of<br>Passing | Percentage<br>of Marks |
|--------|--|-----------------------------|--------------------|------------------------|
| 1.     |  |                             |                    |                        |
| 2.     |  |                             |                    |                        |
| 3.     |  |                             |                    |                        |
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16. Experience details in chronological order (Post Qualification): -

| S.<br>No. | Post                   | Name of the<br>Institution | From (DD/MM/YY) | To<br>(DD/MM/YY) | Total<br>Experience | Duties &<br>Responsibility |
|-----------|------------------------|----------------------------|-----------------|------------------|---------------------|----------------------------|
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| 4.        | year of the second     |                            |                 |                  |                     |                            |

| I hereby declare that above information | provided by me | is correct to my | knowledge and | d belief. |
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Place:

(Signature of the Candidate)

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| Space for  |  |
| Photograph |  |

# Checklist for attachments:

- 1. Id proof (Adhaar Card/ Voters Id/ Drivers Licence)
- 2. Class X marksheet/ Age Proof
- 3. Class XII marksheet
- 4. Graduation marksheet/certificate
- 5. Post Graduate marksheets/certificate
- 6. Any other qualifications
- 7. Experience (if any)
- 8. Publication (if any)
- 9. NOC (for govt. employees)
- 10. Photograph -2 (on the day of interview/written)
- \* Scanned applications form along with self-attested supportive documents as per checklist (combined in a single PDF) have to be sent via e-mail to <a href="mailto:amrucms@gmail.com">amrucms@gmail.com</a>.
- \*\* The printed hard copy of the duly filled application form, along with self-attested supportive documents as per checklist, must be produced on the day of interview, along with original documents for documents verification. Candidates are required to bring the **original documents** for verification at the time of the interview.

### Syllable of written test for the post of Lab Technician

- 1. MCQ based test will be taken of 50 Questions, 1 mark each and no negative marking.
- 2. Duration of test will be 1 hour.
- 3. Written test will cover the following subjects: Clinical Biochemistry, Microbiology, Hamatology, Immunology, Pathology, Blood Banking, Molecular Biology and Diagnostic Techniques.

# Syllable of written test for the post of Data Manager

- 1. MCQ based test will be taken of 50 Questions, 1 mark each and no negative marking.
- 2. Duration of test will be 1 hour.
- Written test will cover the following subjects: General Knowledge, Computer Fundamentals, Typing Skills, Microsoft Office, Data Management.

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